



CATATAN BIMBINGAN TUGAS AKHIR/SKRIPSI (MAHASISWA)

UBAYA

UNIVERSITAS SURABAYA

Mulai Semester Genap 2022/2023, Bimbingan Tugas Akhir Mahasiswa wajib dicatat dan divalidasi oleh dosen pembimbing via my.ubaya.ac.id

1

LOGIN KE MY UBAYA, PILIH MENU TUGAS AKHIR

kategori menu Akademik dan pilih Tugas Akhir.

The screenshot shows the 'Tugas Akhir' section of the My UBAYA system. At the top, there's a blue header bar with the title 'Tugas Akhir'. Below it is a white box labeled 'Status Skripsi' containing fields for 'Judul Skripsi' and 'Nilai Proyek'. Underneath is another white box titled 'Persetujuan Maju Ujian Skripsi/Tugas Akhir' with two dropdown menus: one for 'Dr. Jimmy, S.T., M.I.S.' and another for 'Fitri Dwi Kartikasari, S.Si., M.Si.'

2

PILIH DOSEN PEMBIMBING

Klik pada dosen yang diinginkan untuk bimbingan dan tekan tombol "Tulis Log Bimbingan"

The screenshot shows the 'Persetujuan Maju Ujian Skripsi/Tugas Akhir' section. A red circle highlights the blue button labeled 'Tulis Log Bimbingan' which is part of a row of buttons for each listed professor.

3

TAMBAH CATATAN BIMBINGAN (LOG)

Klik tombol "Tambah Entry Log"

The screenshot shows a green button labeled 'TAMBAH ENTRY LOG' which is highlighted by a red circle.

4

INPUT AKTIVITAS / MATERI BIMBINGAN

Klik tombol "Tambah Entry Log"

The screenshot shows the 'Bimbingan ke-1 (ID baru-1)' entry form. It includes fields for 'Aktivitas' (with placeholder 'Bab 1 terkait latar belakang') and 'Tanggal Mulai' (with placeholder '23 February 2023'). At the bottom are two green buttons: 'TAMBAH ENTRY LOG' (highlighted with a red circle) and 'SIMPAN LOG'.